



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

Port of Seattle  
Seattle-Tacoma International Airport  
Airport Office Building  
International Auditorium – Mezzanine Level South  
Seattle, Washington 98158

### SPECIAL MEETING

Please note meeting location at the Airport.

## Chief Executive Officer

Tay Yoshitani

Date: May 14, 2013

### ORDER OF BUSINESS

- 12:00 noon
1. Call to Order  
Recess to:
  2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session\*\*
- 1:00 p.m.
3. Approval of Minutes
  4. Special Order of Business
  5. Unanimous Consent Calendar
  6. Division, Corporate and Commission Action Items
  7. Staff Briefings
  8. New Business
  9. Policy Roundtables
  10. Adjournment

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

**Commission-public-records@portseattle.org**

Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Please refer to the Unanimous Consent Calendar.

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.**

- 5a. Approval of the minutes of the regular meetings of March 26 and April 2, 2013, and the special meeting of April 2, 2013.
- 5b. Approval of Claims and Obligations for the period of April 1, 2013, to April 30, 2013, in an amount \$36,167,861.88. ([memo enclosed](#))
- 5c. Ratification of \$3,903 for costs already incurred in excess of current authorization to reconcile final costs for the Common Use Lounge Remodel project at the Seattle-Tacoma International Airport. (CIP #C800203). ([memo enclosed](#))
- 5d. Authorization for the Chief Executive Officer to proceed with design of the Sea-Tac Airport Fire Station Electrical Service Upgrade project and use Port crews to support site investigation needed to develop the construction contract documents in the amount of \$346,000 for a total estimated project cost of \$2,033,000 (CIP #C800479). ([memo enclosed](#))

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Please silence all personal electronic devices during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- 5e. Authorization for the Chief Executive Officer to execute annual purchase orders to renew the Port's existing Oracle Financial and Human Capital Management software license and support agreement for the next three years, at a cost not to exceed \$1.12 million. ([memo enclosed](#))
- 5f. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the Teamsters Local Union No. 117, representing the Rental Car Facility Bus Drivers, covering a period from March 15, 2013, through March 14, 2016, and affecting 65 positions, including full-time, part-time, and relief drivers. ([memo and attachment enclosed](#))
- 5g. Authorization for the Chief Executive Officer to proceed with design and preparation of construction documents for the Fishermen's Terminal Net Shed Building No. 9 Roof Overlay Project for an estimated cost of \$80,000, bringing the current authorization for this project to \$130,000 for a total estimated project cost of \$498,000 (CIP #C800527). ([memo enclosed](#))
- 5h. Authorization for the Chief Executive Officer to execute amendments to the existing contract starting June 1, 2013, with CMS Natural Gas to provide natural gas for Seattle-Tacoma International Airport extending through 2018 and to include provision of natural gas for the Transit Operations Center through 2018 for an estimated total contract value not to exceed \$12,000,000. The resulting contract will be structured as a one-year agreement with up to four years of additional service. ([memo enclosed](#))

**PUBLIC TESTIMONY:** The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Second Reading and Final Passage of Resolution No. 3677, as amended: A Resolution of the Port Commission of the Port of Seattle establishing a rates and charges methodology and other policies for the use of facilities at Seattle-Tacoma International Airport; and further authorizing the Managing Director, Aviation Division to calculate Airline rates and charges in accordance with said methodology, and implement all other provisions of this Resolution; and further authorizing the Managing Director, Aviation Division to suspend the implementation of Resolution No. 3677, as amended in the event Port staff and the Airlines reach agreement prior to July 1, 2013, on an airline lease, and operating agreement which would, at a later date, be presented to the Commission for approval. ([memo, resolution, and attachment enclosed](#))
- 6b. Second Reading and Final Passage of Resolution No. 3681, as amended: A Resolution of the Port Commission of the Port of Seattle establishing a revised Code of Ethics for Port Commissioners and repealing all prior resolutions dealing with the same subject, including Resolution No. 3583. ([memo, redline, resolution, and exhibit enclosed](#))
- 6c. Second Reading and Final Passage of Resolution No. 3680: A Resolution of the Port Commission of the Port of Seattle amending and restating Resolution No. 3504; authorizing the issuance and sale of special facility revenue refunding bonds in the aggregate principal amount of not to exceed \$100,000,000, for the purpose of refinancing the Port's Special Facility Revenue Bonds (SEATAC Fuel Facilities LLC), Series 2003; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions of the bonds. ([memo and resolution enclosed](#))
- 6d. Authorization for the Chief Executive Officer to advertise for construction, execute a construction contract, and fund the construction phase to complete the Fishermen's Terminal C-15 Building HVAC Improvements Project in an amount not to exceed \$3,130,000 for a total estimated project cost of \$3,987,000 (CIP #C800137). ([memo enclosed](#))

**7. STAFF BRIEFINGS**

- 7a. April 2013 Central and Eastern Washington Trip Report. ([memo and presentation enclosed](#))
- 7b. 2013 First Quarter Financial Performance Briefing. ([memo, report, and presentation enclosed](#))

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.